



Role Summary and Focus

| | |
|--------------------|--|
| Job Title: | |
| Reports to: | |

| |
|---------------------|
| Job Purpose: |
| |

Core Performance Expectations

Job Duties

(Performance measure: below expected, meets expected, exceeds expected)

| Item | Measure | Performance |
|----------|---------|-------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |
| Comments | | |

How Work is Accomplished

(Performance measure: below expected, meets expected, exceeds expected)

| Item | Performance |
|----------|-------------|
| 1. | |
| 2. | |
| 3. | |
| 4. | |
| 5. | |
| 6. | |
| Comments | |



Role Summary and Focus

Additional Job Duties / Projects

(Performance measure: below expected, meets expected, exceeds expected)

| Item | Measure | Performance |
|------|---------|-------------|
| 1. | | |
| 2. | | |
| 3. | | |
| 4. | | |
| 5. | | |
| 6. | | |
| 7. | | |