

Personal

Name:		Birthday:	
Address:		City of Birth:	

Your family relationships:

Name	Relationship	Birthday	Name	Relationship	Birthday

Pets:	
-------	--

Education/Experience

School/Company:	Degree/Role:	# of yrs	Key learning? / What I enjoyed most?
Professional Certifications:			

My Gifts / My Needs

What things do I do extremely well? (strengths / gifts)	What rewards do I most appreciate?

Miscellaneous

Hobbies:			
My Favorite . . .	Food:	Sport:	
Movie:	Restaurant:	Sports Team:	
Vacation:	Junk Food:	Way to relax:	
If I am not working, I am probably . . .			
You will know I am stressed when . . .			

Communication

Preference on how: (select one)	<input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Text <input type="checkbox"/> Voicemail <input type="checkbox"/> Face to Face
Response guarantee: (time)	

Key questions a People-Centered Leader asks and answers:

If you were not doing this job, what would be your dream job?

What is one person you would love to have dinner with and what would you ask them?

What part of your job is more fun than hard?

What is the biggest mistake you ever made and what did it teach you?

What is the biggest behavioral change you have ever made?

Pick choices that BEST describe you: (select one answer for each statement)

*50/50 is provided for those choices when you feel right in the middle of the two options. If you struggle with an answer – ask someone who knows you well. (ie. teammate, spouse, best friend)

I most often judge my work by:	<input type="checkbox"/> Is it done?	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Is it right?		
When solving a problem, I tend to:	<input type="checkbox"/> Look for the best way	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Look for a new way		
I like to start meetings by:	<input type="checkbox"/> Getting to work	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Checking in with others		
I tend to:	<input type="checkbox"/> Talk first	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Listen/Think first		
My work style is:	<input type="checkbox"/> Work first (w/ some planning)	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Plan first (a good plan is critical!)		
I am most comfortable as a:	<input type="checkbox"/> Leader	<input type="checkbox"/> 50 / 50	<input type="checkbox"/> Team Member		
My normal role in conflict is to:	<input type="checkbox"/> Generate it	<input type="checkbox"/> Keep/restore the peace	<input type="checkbox"/> Avoid it		
When I am quiet, it usually means I am	<input type="checkbox"/> Irritated	<input type="checkbox"/> Hurt	<input type="checkbox"/> Thinking	<input type="checkbox"/> Checked Out	<input type="checkbox"/>