

Onboarding Well

Week 8: Planning through month 6

Done?	To-dos:
	Schedule time for next week to meet and discuss any changes this person would like to make (see week 5); this may include changes for their job or their team
	Set a new leader success plan for the next few months; here is a development plan template you can use for the first 3-6 months
	Get team feedback on the offsite and focus on pulling through benefits from that day into the everyday work with this new team member integrated
	Read the article ' Six Things to Make Leaders Great at Onboarding '
	Complete the survey about this onboarding experience and decide if you would like monthly reminders for the next 4 months to help you maintain momentum